



GlobAS Relocations Europe GmbH
Wiesenstr. 51, Building 28,
D-40549, Duesseldorf, GERMANY

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<http://www.globas-relo.com>

Personal Data Processing Consent Form

To ensure compliance with statutory personal data protection requirements, GlobAS Relocations Europe GmbH (the “Company”) wishes to obtain your consent prior to acquiring any personal data. Please sign and return this form after carefully reading the Company’s personal data processing policy set out below.

The Company will handle personal data provided or disclosed by you in accordance with the following:

1. Appropriate Protection of Personal Data; DPO

The Company has appointed the following persons as Data Protection Officers (DPO) to manage personal data in an appropriate and secure manner, and to adopt protective measures to prevent the unauthorized disclosure, loss or destruction of personal data.

Data Protection Officers: Makoto Asano (Managing Director) and Tomohiro Sasho (Managing Director)

Contact: +49 211 5692 5800

2. Personal Data Logging

We acquire and maintain personal data to the extent necessary to perform our services for the stated purposes of collection, and within the scope of data use permitted by you. Before acquiring and utilizing personal data, please note that your data will be processed in accordance with the following:

- (i) Personal information will never be used for any purpose other than the one stated except as provided in Sec. 3 set out below;
- (ii) When applicable, you will be informed of any cooperation with our forwarding agency to enable us to obtain your prior consent; and
- (iii) The consent of the guardian will be obtained in the case of a minor.

3. Purpose of Personal Data Use

All personal data provided or disclosed to us will be used for the performance of international or domestic relocation services and services incidental thereto.

Without limiting the generality of the foregoing, we will obtain your prior consent if using your personal data for a purpose other than the one stated above except if or when

- (i) your personal information must be disclosed under relevant laws or regulations;
- (ii) it is very difficult to obtain your consent in the circumstances and disclosing your personal information is imperative to avoid death, injury or property damage; and
- (iii) we are required to cooperate with state or local governmental authorities, or their contractors performing their duties under applicable laws and regulations, and obtaining your consent may be detrimental to such performance.

4. Sharing Personal Data with Third Parties

Personal information disclosed by you will not be transmitted to third parties without your prior consent unless:

- (i) your consent has already been given;
- (ii) the disclosure is required under relevant laws or regulations;
- (iii) it is very difficult to obtain your consent in the circumstances and disclosing your personal information is imperative to avoid death, injury or property damage; and
- (iv) we are required to cooperate with state or local governmental authorities, or their contractors in performing their duties under the applicable laws or regulations, and obtaining your consent may be detrimental to such performance.

5. Outsourcing of Personal Data Processing

The Company employs external service providers to perform part of our services whereby it may become necessary to disclose personal information for custom clearance purposes. In such a case, the respective service providers will be contractually obliged to implement appropriate data management which contains measures to safeguard the proper handling and secrecy of personal data and prevent unauthorized disclosure.

6. Notice/Disclosure of Personal Data Use

All personal information provided to us will be deleted on reaching the stated purpose. If you wish to suspend our use of or delete your personal data prior thereto, please contact our office as shown below for more details on the procedures to be followed. Your request will be met without delay in accordance with relevant laws and regulations as well as our internal policy.

However, documents related to accounting and shipping documents such as packing lists, bill of lading and air waybills will be kept for 10 years to comply with the German tax regulations

7. Voluntary Personal Data Disclosure

The disclosure of your personal data to the Company is voluntary. Please note, however, that in the absence of personal data needed for performing our services, export/import custom clearance or other relevant service may be materially affected.

Agreed and accepted:

Contact:

GlobAS Relocations Europe GmbH

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